

BYLAW NO. 402	
Bylaw name:	Comox Valley Recreation Complexes Fees and Charges Bylaw No. 12, 2008, Amendment No. 6
Participants:	Electoral Area 'A' (Baynes Sound – Denman / Hornby Islands), Electoral Area 'B' (Lazo North), Electoral Area 'C' (Puntledge – Black Creek), City of Courtenay, Town of Comox, Village of Cumberland
Purpose:	A bylaw to amend the Comox Valley recreation complexes fees and charges to set user fees for a three-year period including an annual rate increase of two percent on all user fees to take effect September 1 st in 2016, 2017 and 2018.
Amends bylaw:	12
Repeals bylaw:	N/A
Staff contact:	Ian Smith, general manager of community services

STATUS	
Committee approval:	November 10, 2015 Comox Valley sports centre commission meeting: THAT the Comox Valley recreation complexes fees and charges bylaw be amended to reflect the proposed new rates for the period of 2016 to 2018.
1st & 2nd readings:	
3rd reading:	
Final adoption:	

COMOX VALLEY REGIONAL DISTRICT

BYLAW NO. 402

A bylaw to amend the Comox Valley recreation complexes fees and charges to set user fees for a three-year period including an annual rate increase of two percent on all user fees to take effect September 1st in 2016, 2017 and 2018

WHEREAS the Comox Valley Regional District adopted Bylaw No. 12 being the “Comox Valley Recreation Complexes Fees and Charges Bylaw No. 12, 2008” on May 27, 2008;

AND WHEREAS the board desires to update the bylaw to amend the Comox Valley recreation complexes fees and charges to set user fees for a three-year period including an annual rate increase of two percent on all user fees to take effect September 1st in 2016, 2017 and 2018;

NOW THEREFORE the board of the Comox Valley Regional District in open meeting assembled enacts as follows:

Amendment

1. Bylaw No. 12 being “Comox Valley Recreation Complexes Fees and Charges Bylaw No. 12, 2008” is hereby amended by replacing schedule A with the attached schedule A.

Citation

This Bylaw No. 402 may be cited as “Comox Valley Recreation Complexes Fees and Charges Bylaw No. 12, 2008, Amendment No. 6”.

Read a first and second time this	day of	2015.
Read a third time this	day of	2015.
Adopted this	day of	2016.

Chair

Corporate Legislative Officer

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 402 being “Comox Valley Recreation Complexes Fees and Charges Bylaw No. 12, 2008, Amendment No. 6” as adopted by the board of the Comox Valley Regional District on the _____ day of _____ 2016.

Corporate Legislative Officer

Schedule 'A' – Bylaw No. 12

**Comox Valley Regional District - Comox Valley Recreation Complexes
Schedule of Fees and Charges**

SECTION 1 GENERAL

1.1 Implementation of Fees:

Fees will be implemented September 1st of each year.

1.2 Age Classifications:

Tot	0 – 2 years of age
Pre-school	3 – 5 years of age
Child	6 – 12 years of age
Teen	13 – 18 years of age

Student	Must provide valid student ID
Adult	19 – 59 years of age
Senior	60 years of age or older
Family	Max. 6 persons, minimum 1 adult & 1 child/teen

1.3 Definitions:

A) Not for Profit: (Meeting Space Only)

Community associations, leagues presently utilizing the Comox Valley sports centre and Comox Valley aquatic centre and any group registered as a charity with Canada Revenue Agency.

B) Commercial Group: Non-ticketed

Any individual, company or organization engaged in the pursuit of business for profit through the use of the Comox Valley sports centre or the Comox Valley aquatic centre.

C) Commercial Group: Ticketed

Any individual, company or organization engaged in the pursuit of business for profit through the use of the Comox Valley sports and aquatic centre and are charging an admission rate to the event.

D) Recreation Use:

A variety of participatory leisure pursuits such as sports, games, performing arts and visual arts.

E) Organized Youth Sports Groups:

Youth (Minor) sports groups providing skill development and competition in any sport disciplines operated at the Comox Valley sports and aquatic centres.

F) Regular User Groups, yearly meeting rooms:

Organized groups renting ice surfaces or pools. Rentals of over 10 hours per month.

G) CVRD Officers:

Officers of the Comox Valley Regional District as identified in the officers bylaw.

1.4 Additional Charges:

- A) The Comox Valley sports and aquatic centres reserves the right to charge set-up and tear down rates for rented space based on a cost recovery basis.
- B) Third party costs incurred by the Comox Valley sports and aquatic centres on behalf of renters of the facility will be charged back to the user on a cost recovery basis.

1.5 Promotional Events

Any CVRD officer has the discretion to waive or reduce the fees and charges as set out in this schedule A for promotional purposes and special events.

1.6 New Programs and Services

Any CVRD officer has the authority to establish fees for new programs and services.

1.7 PLAY Program

The PLAY Program provides access to recreation services and programs for the citizens of the regional district who are economically disadvantaged. Coupon booklets are issued to approved individuals and families on an annual basis providing admissions and programs at reduced rates.

1.8 Tax Implications

Taxes will be added to fees where noted throughout as required by legislation from time to time.

1.9 Prime Time/Non Prime Time Categories - Arenas Only

- A. Prime Time (September 1 to May 31)
Weekdays - 3:00 p.m. – 11:00 p.m.
Weekends - all open hours
- B. Non Prime Time (September 1 to May 31)
Weekdays – 11:00 p.m. - 3:00 p.m.
(June 1 to August 31)
Non Prime does not apply
- C. Prime Time (June 1 to August 31)
Weekdays – all open hours
Weekends - all open hours
- D. All school holiday daytime hours are considered prime time hours starting at 6:00 a.m. weekdays.
- E. Seasons
Summer June 1 to August 31
Pre-season September 1 to 30
Regular October 1 to March 31
Spring April 1 to May 31

2.0 ADMISSION FEES – Tax included

2.1	CVSC & CVAC Public Swimming & Fitness/Wellness Centres	2015	2016/2017	2017/2018	2018/2019
	Adult (19 to 59 years)	\$5.60	\$5.70	\$5.80	\$5.90
	Senior (60 years & over)	4.70	4.80	4.90	5.00
	Student (ID required)/Teen (13 to 18 years)	3.55	3.60	3.65	3.70
	Child	3.00	3.05	3.10	3.15
	Family (Max 6 persons, min 1 adult & 1 child/teen)	11.90	12.15	12.40	12.65
	Tot (2 years & under)	No charge			
2.2	CVSC - Public Skating	2015	2016/2017	2017/2018	2018/2019
	Adult (19 to 59 years)	5.05	5.15	5.25	5.35
	Senior (60 years & over)	4.10	4.20	4.30	4.40
	Student (ID required)/Teen (13 to 18 years)	3.15	3.20	3.25	3.30
	Child	2.60	2.65	2.70	2.75
	Family (Max 6 persons, min 1 adult & 1 child/teen)	10.60	10.80	11.00	11.20
	Tot (2 years & under)	No charge			
2.3	Bulk admission – CVSC & CVAC Public Swimming & Fitness/Wellness Centres	2015	2016/2017	2017/2018	2018/2019
	(Minimum purchase of 10 for price of 9)				
	Adult (19 to 59 years)	50.40	51.30	52.20	53.10
	Senior (60 years & over)	42.30	43.20	44.10	45.00
	Student (ID required)/Teen (13 to 18 years)	32.00	32.40	32.80	33.30
	Child	27.00	27.40	27.90	27.40
	Family (Max 6 persons, min 1 adult & 1 child/teen)	107.10	109.30	111.60	113.80
2.4	Bulk admission – CVSC - Public Skating	2015	2016/2017	2017/2018	2018/2019
	(Minimum purchase of 10 for price of 9)				
	Adult (19 to 59 years)	45.50	46.35	47.20	48.10
	Senior (60 years & over)	36.90	37.80	38.70	39.60
	Student (ID required)/Teen (13 to 18 years)	28.40	28.80	29.20	29.70
	Child	23.40	23.90	24.30	24.70
	Family (Max 6 persons, min 1 adult & 1 child/teen)	95.40	97.20	99.00	100.80

FULL FACILITY PASSES					
<ul style="list-style-type: none"> Includes access to Comox Valley sports and aquatic centre pools, fitness centres and arenas during public sessions. Registered programs are not included. Prorated refunds may be granted for medical reasons, with a doctor's note. Pass extensions will be granted for six months (7 day extension) and one year (14 day extension) passes during the term of the pass. Pass will be suspended that period. Must be requested in advance. Pre-authorized monthly payment plans are available for one year passes; 50% due at the time of purchase and three monthly payments. 					
2.5	One Month Facility Pass	Valid one month from date of purchase			
	(12 x single admission)	2015	2016/2017	2017/2018	2018/2019
	Adult (19 to 59 years)	67.20	68.40	69.60	70.80
	Senior (60 years & over)	56.40	57.60	58.80	60.00
	Student (ID required)/Teen (13 to 18 years)	42.60	43.20	43.80	44.40
	Child	36.00	36.60	37.20	37.80
2.6	Three Month Facility Pass	Valid three months from date of purchase			
	(36 x single x 15% discount)	2015	2016/2017	2017/2018	2018/2019
	Adult (19 to 59 years)	171.35	174.40	177.50	180.55
	Senior (60 years & over)	143.80	146.90	149.95	153.00
	Student (ID required)/Teen (13 to 18 years)	108.65	110.20	111.70	113.20
	Child	91.80	93.35	94.85	96.40
2.7	Six Month Facility Pass	Valid six months from date of purchase			
	(72 x single admission x 30% discount)	2015	2016/2017	2017/2018	2018/2019
	Adult (19 to 59 years)	282.25	287.30	292.30	297.35
	Senior (60 years & over)	236.90	241.90	246.95	252.00
	Teen/Student	178.90	181.45	183.95	186.50
	Child	151.20	153.70	156.25	158.75
2.8	One Year Facility Pass	Valid one year from date of purchase			
	(144 x single admission x 45 % discount)	2015	2016/2017	2017/2018	2018/2019
	Adult (19 to 59 years)	443.50	451.45	459.35	467.30
	Senior (60 years & over)	372.25	380.15	388.10	396.00
	Teen/Student	281.15	285.10	289.10	293.05
	Child	237.60	241.55	245.50	249.48

2.9	Special Sessions	2015	2016/2017	2017/2018	2018/2019
	1 Parent & 3 Preschoolers, 5 yrs & under – Mon. to Fri. school hours skating sessions (adult admission + \$1.00)	6.60	6.70	6.80	6.90
	Persons with disabilities – CVSC/CVAC	3.00	3.05	3.10	3.15

3.0 PROGRAM FEES (Tax exempt unless indicated by “ * ”)

3.1	Swimming Lesson – CVSC & CVAC	2015	2016/2017	2017/2018	2018/2019
	½ Hour Red Cross	5.20	5.30	5.40	5.50
	¾ Hour Red Cross	7.88	8.05	8.20	8.35
*	½ Hour 14 years & over (includes tax)	*6.18	6.30	6.45	6.60
	½ Hour Preschool	5.78	5.90	6.00	6.10
	½ Hour Semi-Private, per person, 14 yrs & under	17.00	17.35	17.70	18.05
*	½ Hour Semi-Private, per person, over 14 yrs (includes tax)	*19.20	19.60	20.00	20.40
	½ Hour Private, per person, 14 yrs and under	27.35	27.90	28.45	29.00
*	½ Hour Private, per person, 14 yrs and over (includes tax)	*30.88	31.50	32.15	32.80
	1 Hour Red Cross	9.90	10.10	10.30	10.50
*	Badges - Cost plus 50 cents				

3.2	Arena Program Fees				
	¾ Hour Tiny Tot hockey & Coolest game	6.39	6.50	6.65	6.80

3.3	Other Program Fees				
*	Direct costs plus a minimum of 15% - direct costs include administration, shipping, supplies, etc.				

4.0 POOL ACTIVITY RENTALS – Tax extra
(Includes 2 guards unless otherwise noted)

4.1	General Use – per hour	2015	2016/2017	2017/2018	2018/2019
	Leisure pool - CVAC	179.95	183.55	187.20	190.95
	Deep end – 6 lane - CVSC	53.25	54.30	55.40	56.50
	Deep end – 8 lane – CVAC	71.00	72.40	73.85	75.35
	6 lane pool - CVSC	151.80	154.85	157.95	161.10
	8 lane pool - CVAC	202.35	206.40	210.50	214.70
	6 or 8 lane pool – per lane	25.30	25.80	26.30	26.85
	8 lane pool & leisure pool (incl. 4 guards) - CVAC	312.55	318.80	325.20	331.70
4.2	School Use – per hour (Monday – Friday – 9:00am to 3:00pm)	2015	2016/2017	2017/2018	2018/2019
	6 lane pool – CVSC	79.55	81.15	82.75	84.40
	8 lane pool – CVAC	106.10	108.20	110.35	112.55
	Per lane – CVSC & CVAC	13.25	13.50	13.75	14.05
	Leisure pool – CVAC	103.50	105.55	107.65	109.80
	School - Swim Lessons <ul style="list-style-type: none"> • CVAC – one quarter of leisure pool and 4 lanes of 25 meter pool • CVSC – 6 lanes of 25 meter pool 				
	12 to 19 children (up to 3 staff incl)	85.90	87.60	89.35	91.15
	20 to 27 children (up to 4 staff incl)	107.70	109.85	112.05	114.30
	28 to 34 children (up to 5 staff incl)	131.15	133.75	136.45	139.20
	35 to 42 children (up to 6 staff incl)	155.10	158.20	161.35	164.60
	43 to 50 children (up to 7 staff incl)	179.00	182.60	186.25	189.95
4.3	Adult Sports Groups – per hour (Masters, water polo, synchro, includes 1 guard)	2015	2016/2017	2017/2018	2018/2019
	6 lane pool – CVSC	126.80	129.35	131.95	134.60
	8 lane pool – CVAC	169.10	172.50	175.95	179.45
	Per lane – CVSC & CVAC	21.15	21.55	21.95	22.40
4.4	Synchronized & Swim Teams – per hour	2015	2016	2017	2018
	6 lane pool – CVSC	72.85	74.30	75.80	77.30
	8 lane pool – CVAC	97.10	99.05	101.05	103.05
	Per lane – CVSC & CVAC	12.15	12.40	12.65	12.90
	Deep end – CVSC & CVAC	46.10	47.00	47.95	48.90

4.5	Sanctioned Swim Meets – per hour (includes 2 guards)	2015	2016/2017	2017/2018	2018/2019
	Lane pool – 6 lane – CVSC	115.80	118.10	120.45	122.85
	Lane pool – 8 lane - CVAC	154.40	157.50	160.65	163.85
	8 lane with leisure pool (includes 4 lifeguards) - CVAC	258.15	263.30	268.55	273.90
4.6	Special Sessions	2015	2016/2017	2017/2018	2018/2019
	Leisure pool party – Saturday, 4:30 to 6:00 p.m., maximum of 25 participants, up to two parties per session - CVAC	110.20	112.40	114.65	116.95

5.0 ARENA ACTIVITY RENTALS – Tax extra except where indicated

5.1	Recreation – per hour	2015	2016/2017	2017/2018	2018/2019
	Recreation – Prime time	153.40	156.45	159.60	162.80
	Recreation – Non prime time	113.85	116.15	118.45	120.80
5.2	Minor Sports – per hour	2015	2016/2017	2017/2018	2018/2019
	Minor Sports, non-profit – Prime time, pre & regular season	83.25	84.90	86.60	88.35
	Minor Sports, non-profit – Non Prime time, pre & regular season	69.55	70.95	72.35	73.80
	Minor Sports, non-profit – spring & summer, must provide proof of non-profit status	105.90	108.00	110.15	112.35
	Youth Sports, for-profit – all season	141.80	144.65	147.55	150.50
5.3	Schools – per hour Monday - Friday, 9:00 a.m. to 3:00 p.m.	2015	2016/2017	2017/2018	2018/2019
	1 – 50 participants	64.45	65.75	67.05	68.40
	51 – 200 participants	75.90	77.40	78.95	80.55
5.4	Drop in Ice – per hour	2015	2016/2017	2017/2018	2018/2019
	Drop in ice rental – per person, tax included	8.15	8.30	8.45	8.60
	Drop in ice rental – per person, tax included	32.60	33.20	33.80	34.40

6.0 DRY FLOOR – Tax extra

6.1	Per Day	2015	2016/2017	2017/2018	2018/2019
	Ticketed, Not for Profit	1164.35	1187.65	1211.40	1235.65
	Set up – Ticketed, Not for Profit	581.90	593.55	605.40	617.50
	Non ticketed, Not for Profit	992.85	1012.70	1032.95	1053.60
	Set up – Non ticketed, Not for Profit	496.45	506.40	516.55	526.90
	Commercial – Ticketed, For Profit	1739.50	1774.30	1809.80	1846.00
	Set up – Commercial, Ticketed, For Profit	868.55	885.90	903.60	921.65
	Commercial – Non Ticketed, For Profit	1553.05	1584.10	1615.80	1648.10
	Set up – Commercial, Non Ticketed, For Profit	776.55	792.10	807.95	824.10
	Recreation	878.55	896.10	914.00	932.30
	Senior secondary graduation – set up, event & teardown not to exceed 5 days	1564.05	1595.35	1627.25	1659.80
6.2	Per Hour	2015	2016/2017	2017/2018	2018/2019
	Four hour minimum, time includes set up and tear down, applies to registered non-profit only	83.65	85.30	87.00	88.75
	Sports groups – games/practices	55.70	56.80	57.95	59.10

7.0 MEETING SPACE – Tax extra

7.1	Meeting Rooms – per hour	2015	2016/2017	2017/2018	2018/2019
	Not For Profit & User Groups – 2 hour minimum	6.10	6.20	6.30	6.45
	Other Groups – 2 hour minimum	11.00	11.20	11.40	11.65
	Yearly – Must rent a minimum of 10 hours of ice/pool per month	409.00	417.20	425.55	434.05
7.2	Mezzanine – Arena # – per hour				
	Lounge area only - Not for Profit & User Groups - two hour minimum, full hour units only	14.30	14.60	14.90	15.20
	Lounge area only - Other Groups - per hour, 2 hour minimum, full hour units only	24.85	25.35	25.85	26.35
	Lounge & public areas – Not for Profit & User Groups - two hour minimum, full hour units only	28.05	28.60	29.15	29.75
	Lounge & public areas - Other Groups - per hour, 2 hour minimum, full hour units only	49.55	50.55	51.55	52.60

8.0 OTHER RENTAL SPACE – Tax extra

8.1		2015	2016/2017	2017/2018	2018/2019
	Storage Rooms - per year	931.75	950.40	969.40	988.80
	Minor Hockey Office – Arena #2 mezzanine, per month	279.50	285.10	290.80	296.60
	Parking Lot Rate - Entire Lot - per day	1242.35	1267.20	1292.55	1318.40
	Parking Lot Rate - Back Lot - per day	621.10	633.50	646.15	659.05
	Minor Hockey Extra Office – (Meeting Room A)		No charge	No charge	No charge

9.0 MISCELLANEOUS - Tax extra

9.1	Birthday Party packages – Various party packages are available for the pool or the arena comprising of admissions and/or party room rental.				
	Merchandising – 15% of gross sales in facility or flat fee to be determined by the general manager of community services or his designate. The fee may be waived for existing minor sport groups fund raising initiatives. To be determined by the general manager of community services or his designate.				
		2015	2016/2017	2017/2018	2018/2019
	Glass Removal – actual costs to remove and install				

9.2	MISCELLANEOUS - Tax included	2015	2016/2017	2017/2018	2018/2019
	Skate Rental – public skating	2.00	2.00	2.00	2.00
	Skate Rental – school skating	1.75	1.75	1.75	1.75
	Skate Rental – birthday party packages	Included	Included	Included	Included
	Skate Sharpening	5.40	5.40	5.40	5.40
	Skate Sharpening – 10 punch economy (10 for price of 9)	48.60	48.60	48.60	48.60

10.0 FACILITY ADVERTISING – Tax extra

10.1	Per Month Includes lexan where applicable	2015	2016/2017	2017/2018	2018/2019
	Arena #1				
	Large Rink Board Ad 3' x 8'	76.00	77.50	79.05	80.65
	Large Rink Board Ad 3' x 16' (Bulk rates will not apply)	123.00	125.45	127.95	130.50
	Small Rink Board Ad 3' x 4'	67.85	69.20	70.60	72.00
	Zamboni Ad	61.10	62.30	63.55	64.80
	Players Bench Ad - 12' x 2'	73.25	73.80	75.25	76.75
	Wall Ad Score Clock 3' x 8'	76.20	77.70	79.25	80.85
	On Ice Ad 25 sq/ft (prior to installation of ice)	122.40	124.85	127.35	129.90
	Arena # 2	2015	2016/2017	2017/2018	2018/2019
	Large Rink Board Ad 3' x 8'	66.70	68.05	69.40	70.80
	Small Rink Board Ad 3' x 4'	54.90	56.00	57.10	58.25
	Zamboni Ad	61.20	62.40	63.65	64.90
	On Ice Ad 25sq/ft	91.80	93.65	95.50	97.40
	Score Clock Wall Ad 3' x 8'	61.20	62.40	63.65	64.90
	Side Wall Ad	40.80	41.60	42.45	43.30
	Sports Centre Pool Area - Banners	45.90	46.80	47.75	48.70
	Aquatic Centre Pool Area – Banners	122.40	124.85	127.35	129.90

Comox Valley Glacier Kings receive up to 10 rink boards per year if confirmed by August 1st.
If not confirmed by August 1st, space will revert back to the regional district.

10.2	Glacier Kings	2015	2016/2017	2017/2018	2018/2019
	Arena # 1 – per month				
	Large Rink Board Ad - 3' x 8' Lexan included in the cost	46.70	47.65	48.60	49.55